

Course ID:
SFT-RSWKP

RESPECT & SECURITY IN THE WORKPLACE

COURSE OVERVIEW

Did you know? Bill 168, which amended *Ontario's Occupational Health and Safety Act* effective June 2010, requires provincially regulated workplaces to have the necessary policies, programs, measures and procedures in place to address workplace violence and harassment. Everyone should be able to work in a safe and healthy environment without fear of violence or harassment.

This one-day workshop, designed for all levels of your workforce, explores the legal and practical aspects of Bill 168. Not only does the program address the safety issues of harassment, bullying, and violence in the workplace, but it will also provide participants with essential knowledge and skills in conflict management and effective communication.

PROGRAM CONTENT

- Personality Dimensions® Profile – understanding ourselves and others
- Bill 168: an overview
- Rights/roles/responsibilities of workplace parties
- Understanding and maximizing a diverse workforce
- Building and maintaining a safe, respectful workplace
- Defining workplace violence, harassment, domestic violence, and lateral violence
- Recognizing inappropriate behaviours including the warning signs of violence
- Identifying methods for responding appropriately, resolving issues, and dealing with aggressive and violent confrontations

TARGET AUDIENCE

All employees

PREREQUISITES

None

TRAINING TIME (hours)

8 hours

RECERTIFICATION

None