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TASC Procedure

1.0 Purpose

1. To provide the workgroup with the opportunity to discuss:
 - 1.1 the task associated with the daily job
 - 1.2 hazards associated with these tasks
 - 1.3 how to control or eliminate the hazards.

2.0 Scope

- 2.0 Applies to all supervision and workers within the work crew.

3.0 Process for TASC

- 3.0 The Crew:
 - 3.1 knows and understands the specific assignment for which the card is being filled out
 - 3.2 knows the location of the job
 - 3.3 must take required time to fill out the TASC at the job location
 - 3.4 must participate and discuss the TASC
 - 3.5 must identify and understand the hazards associated with the job
 - 3.6 must identify and understand any hazards created by completing a job task
 - 3.7 must understand how to control or eliminate the hazards associated with the job
 - 3.8 must monitor and recognize changing conditions and then update/revise TASC
 - 3.9 must hand in the TASC at the end of the day/job
 - 3.10 Supervision should make every effort to be involved in TASC discussions

4.0 Post TASC Requirements

- 4.1 Supervision should include themselves in TASC discussions where feasible
- 4.2 Supervision will review the quality of the completed TASC
- 4.3 Provide feedback to workers regarding the quality of the TASC
- 4.4 Supervision will sign off the TASC